

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
Executive Director: Douglas Hendry



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12 September 2017

SUPPLEMENTARY PACK

**OBAN, LORN AND THE ISLES AREA COMMITTEE – 13 SEPTEMBER 2017 AT
10.30AM IN THE CORRAN HALLS, OBAN**

I enclose herewith item 3 (c) (**MINUTES - OBAN COMMON GOOD FUND – 29TH AUGUST 2017**) and item 6 (**AGNES ANGUS BEQUEST**) which were marked “to follow” on the Agenda for the above meeting.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

3. MINUTES

(c) Oban Common Good Fund - 29th August 2017 (Pages 3 - 6)

6. AGNES ANGUS BEQUEST (Pages 7 - 12)

Report by the Finance Manager, Chief Executive's Unit

Oban Lorn & The Isles Area Committee

Councillor Elaine Robertson (Chair) Councillor Sir Jamie McGrigor (Vice Chair)

Graeme B Forrester, Area Committee Manager

Contact: Lynsey Innis, Senior Area Committee Assistant - 01546 604338

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MINUTES of MEETING of OBAN COMMON GOOD FUND held in the MUNICIPAL BUILDINGS, OBAN on TUESDAY, 29 AUGUST 2017

Present: Councillor Elaine Robertson (Chair)
Councillor Kieron Green Councillor Jim Lynch

Attending: Shirley MacLeod, Area Governance Manager
David McGregor, Simmers & Co
Marri Malloy, Chair of Oban Community Council
Rev Dugald Cameron, Church of Scotland

1. APOLOGIES

Apologies were received from Councillor Sir Jamie McGrigor.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The Minute of the previous Oban Common Good Fund held on 29th June 2017 was approved as a correct record.

In regard to page 3, item 11, the Area Governance Manager confirmed that the application had been updated with the following wording – “We would encourage those who benefit from the Oban Common Good Fund to acknowledge this support in any publicity material or event”.

4. NEW TRUSTEE PHOTOSHOOT

It was agreed that the photoshoot would take place when all the Trustees were present.

5. CORRESPONDENCE

(a) Mod Academy

The Trustees received a thank you letter from the Mod Academy for the grant they received.

Decision

The Trustees noted the information provided.

(b) Highlands & Islands Music & Dance Festival

The Trustees received a thank you letter from the Highlands and Islands

Music and Dance Festival.

Decision

The Trustees noted the information provided.

6. END OF PROJECT MONITORING FORMS

(a) **Oban Music Society**

The Trustees considered an end of project monitoring form from the Oban Music Society.

Decision

The Trustees noted the information provided.

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

E1 7. ACTUAL INCOME EXPENDITURE REPORT

A financial statement detailing the current position of investment transaction for the period 1st April 2017 to 31st July 2017 was considered.

Decision

The Trustees noted the information provided.

(Ref: Financial Statement by David McGregor, Simmers & Co dated 29th June 2017, submitted).

8. NEW APPLICATIONS

(a) **Oban Winter Festival**

The Trustees considered an application from Oban Winter Festival.

Decision

The Trustees agreed that the application did not meet the criteria of the Oban Common Good Fund therefore no award was made.

(b) **Oban Communities Trust**

The Trustees considered an application from Oban Communities Trust.

Decision

The Trustees agreed to award £5,000 to Oban Communities Trust for the

setting up of an archiving project and towards a youth heritage project to benefit the youth community of the whole of Oban.

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ARGYLL AND BUTE COUNCIL

OBAN, LORN and the ISLES AREA
COMMITTEE

STRATEGIC FINANCE

13 SEPTEMBER 2017

MISS AGNES ANGUS – DISTRIBUTION PROPOSAL

1. EXECUTIVE SUMMARY

- 1.1 This report sets a proposal for the process for the distribution of the Miss Agnes Angus bequest.
- 1.2 The recommendations is to agree the proposals in the report.

MISS AGNES ANGUS – DISTRIBUTION PROPOSAL

2. INTRODUCTION

- 2.1 This report sets a proposal for the process for the distribution of the Miss Agnes Angus bequest.

3. RECOMMENDATIONS

- 3.1 To agree advertise the availability of the Bequest to fund projects within Oban.
- 3.2 To agree to distribute £20,000 in 2017-18 and £10,000 in each of the financial years 2018-19 to 2020-21.
- 3.3 To agree the assessment criteria for the bequest set out in paragraph 4.6.

4. DETAIL

- 4.1 The Miss Agnes Angus Bequest which is for the purposes of the public utility and for the benefit and advantage of the community of Oban has a capital fund value of £1,000 and an accumulated balance of £57,650 available for distribution.
- 4.2 The bequest has not been distributed for a number of years.
- 4.3 It is proposed that an advert be placed in the Oban Times seeking requests for applications from organisations within Oban for funding to support activities which meet the criteria of the fund. This will allow the members of the Area Committee to consider any applications and decide which best meet the purposes of the Bequest and discharge their duties as Trustees of the bequest. A copy of the draft advert can be seen at Appendix 1.
- 4.4 The proposed distribution of the funds is that £50,000 be distributed over the financial years 2017-18 to 2020-21 on the basis of £20,000 in 2017-18 and £10,000 in the years 2018-19 to 2020-21. The balance of the revenue account is to be retained as a reserve.
- 4.5 The terms of the bequest are that it is “ to support schemes of lasting public improvement and for the benefit and advantage of the community of Oban”
- 4.6 The assessment criteria for applications are set out below:
- Is the request consistent with the objectives of the Bequest?
 - Is the request non-political?
 - How many people will benefit?
 - Is the organisation fully constituted?

- Has the organisation passed a financial check?
 - Does the organisation have a bank account?
 - Does the organisation have audited accounts?

5. CONCLUSION

5.1 The proposal to advertise the Miss Agnes Angus Bequest in the Oban Times seeking applications for funding and that £20,000 is available in 2017-18 for distribution.

6. IMPLICATIONS

6.1	Policy –	Sets proposed approach to distribution of the bequest.
6.2	Financial -	Proposals for use of income set out in report.
6.3	Legal -	Proposes proper use of the bequest.
6.4	HR -	None.
6.5	Equalities -	None.
6.6	Risk -	None.
6.7	Customer Service -	None.

Kirsty Flanagan, Head of Strategic Finance

For further information please contact Peter Cupples, Finance Manager – Corporate Support 01546-604183.

Appendix 1 – Draft Advert

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Appendix 1

Draft Advert for Oban Times

Applications are being sought by the trustees of the Miss Agnes Angus Bequest fund from organisation within Oban looking for funding to support activities which meet the criteria of this fund. The purpose of the Miss Agnes Angus bequest is to support schemes of lasting public improvement and for the benefit and advantage of the community of Oban.

Applications should be made in writing and submitted to: Argyll and Bute Council, Governance & Law, Kilmory, Lochgilphead, Argyll, PA31 8RT by *(add in date)*

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